

# COVID-19 Risk Assessment



**Location:** Vehicles & Sites  
**Activity:** Employment Activities

**Author:** Vincent Sillence  
**Date:** 13/05/2020  
 23/07/2020 Updated Test and Trace

**Professional Independent Drainage Solutions**

Usually in a risk assessment, we would evaluate the likelihood and severity associated with each hazard and arrive at a risk rating. In the case of the novel coronavirus Covid-19, we are unable to make an accurate judgement of severity as this is so variable between individuals, therefore our risk rating is based on likelihood only.

Hazards	Who is affected?	Risk rating	Control Measures	Residual Risk
Contracting COVID-19	Workforce	High	Ensure all contact details are up to date. Persons who are unwell with symptoms of COVID-19 should not travel to or attend the workplace under any circumstances. They should follow the stay at home guidance issued by Public Health England.	Low
Symptoms of COVID-19 onset while on site	Workforce	High	<p><b>Subject to updates as and when available.</b></p> <p>If any person displays or reports symptoms of Covid-19 they must inform (by phone, not in person) their operations manager immediately and leave the site by the closest possible exit, return home quickly and directly and follow the stay at home guidance for households issued by Public Health England and order a test to find out if you have coronavirus.</p> <p>If the person is unable to leave safely on their own, we will ask them to remain in place, alert site management, and call NHS 111 for advice. In the event of a medical emergency we will call 999</p> <p>If you test positive for coronavirus, you must share information promptly about your recent contacts through the NHS test and trace service to help them alert other people who may need to self-isolate</p> <p>If you have had close recent contact with someone who has reported symptoms of coronavirus you must self-isolate for 14 days or until the close recent contact receives a negative test result. You must order a test if you experience symptoms or if the NHS test and trace service advises you to do so</p>	Low

Social distancing in vehicles	Engineers	<b>High</b>	<p>Vehicles should not be shared if possible.</p> <p>If it's not possible to keep 2m distance in a vehicle consider additional safety measures:</p> <p>Workers should wash hands immediately before entering the vehicle.</p> <p>Display clear signage outlining social distancing measures.</p> <p>Sit side by side not face to face.</p>	<b>Low</b>
Social distancing in vehicles (Cont.)	Engineers	<b>High</b>	<p>Use fixed pairs of personnel where possible.</p> <p>Make sure vehicles are well ventilated by opening windows.</p> <p>Ensure regular cleaning all surfaces.</p> <p>Single worker loading and unloading of the vehicle if possible.</p> <p>Remove waste and belongings every day.</p> <p>Frequently clean areas that are often touched e.g. dashboard, handles, steering wheel, gear stick, keys etc.</p> <p>Use transfer zones when passing things like equipment or parts.</p> <p>Ensure there are sufficient supplies of hand sanitiser.</p> <p>Face covering may be marginally beneficial if worn in enclosed spaces where social distancing is not possible.</p> <p>Face covering must cover mouth and nose.</p> <p>Wash hands with soap and water for 20 seconds, or use sanitiser before putting on and taking off face coverings.</p> <p>When wearing face coverings avoid touching face or covering</p> <p>Change face cover if damp.</p> <p>Wash hands regularly.</p> <p>Change and wash daily, if not washable dispose.</p>	<b>Low</b>
Working on all sites inside or outside	Engineers, GA's and Surveyors	<b>High</b>	<p>Discuss and/or review any site operating procedures in relation to COVID-19 with site contact.</p> <p>Carry out 'point of work risk assessment' (POWRA) taking COVID-19 and any related site rules/procedures into account.</p> <p>Use sanitation provided (washing or alcohol gel) at entrance</p> <p>Read carefully and observe signage, warnings and rules</p> <p>Keep social distancing space of 2m. Observe floor markings</p> <p>Avoid touching surfaces such as [push plates, metal gates, door handles, desks]</p> <p>Avoid using shared pens when signing in</p> <p>Touch based entry systems should be disabled [delete if not present]</p>	<b>Low</b>

<p>Working on all sites inside or outside (Cont.)</p>	<p>Engineers, GA's and Surveyors</p>	<p><b>High</b></p>	<p>Inductions should be held outside or in a large area that allows social distancing. If this is not possible, ask [name of Principal Contractor] to provide the induction information in a different form          If can't follow social distancing guidelines consider if that activity needs to take place for business to operate, if so, take following mitigating actions:</p> <p>COVID-19 risk is managed through social distancing not PPE.          PPE provides only limited additional protection.          Regular PPE already identified for tasks should still be worn as specified in the IVDC safe systems of work.</p> <p>Disposable overalls should be used instead of cotton overalls          Jetting PPE will stay as described in the High Pressure Water Jetting code of practice.</p> <p>Face coverings may be marginally beneficial if worn in enclosed spaces where social distancing is not possible.          Face covering must cover mouth and nose.          Wash hands with soap and water for 20 seconds, or use sanitiser before putting on and taking off face coverings.          When wearing face coverings avoid touching face or covering.          Change face cover if damp.          Wash hands regularly.          Change and wash daily, if not washable dispose.</p> <p>Increase frequency of hand washing and surface cleaning.          Keep activity time to a minimum.          Place tools /materials in a transfer zone and retire to 2m when directly passing things to each other.          Use your own hand tools and manhole keys.          Use screens / barriers.          Use back to back or side by side working whenever possible.          Reduce number of people each person has contact with by using "fixed partnering" where possible          Consider whether people involved are especially vulnerable to COVID-19</p>	<p><b>Low</b></p>
<p>Working on all sites inside or outside (Cont.)</p>	<p>Engineers, GA's and Surveyors</p>	<p><b>High</b></p>	<p>Do not ask clients to sign the job card on your phone, print name and position.          Where possible and safe have single workers load or unload vehicles.          Stairs should be used in preference to lifts          Consider talking to clients in open areas where possible.</p>	<p><b>Low</b></p>

Working in homes	Engineers, GA's and Surveyors	High	<p>No work should be carried out in a household which is isolating because one or more family members has symptoms or where an individual has been advised to shield - unless it is to remedy a direct risk to the safety of the household.</p> <p>Communicate with households prior to any visit to discuss how the work will be carried out to minimise risk for all parties.</p> <p>Maintain social distance as far as possible, ask the occupant of the house to wait in another room.</p> <p>Ask that households leave all internal doors open to minimise contact with door handles.</p> <p>Clean regularly touched objects and surfaces using your regular cleaning products to reduce the risk of passing the infection on to other people.</p> <p>Wash your hands more often than usual for 20 seconds using soap and hot water, particularly after coughing, sneezing and blowing your nose.</p> <p>Reduce the spread of germs when you cough or sneeze by covering your mouth and nose with a tissue, or your sleeve (not your hands) if you don't have a tissue and throw the tissue in a bin immediately, then wash your hand.</p> <p>Try to minimise travel through the house with tools etc.</p> <p>Do not ask clients to sign the job card on your phone, print name and position.</p>	Low
Working in the homes of vulnerable people	Engineers, GA's and Surveyors	High	<p>No work should be carried out in a household which is isolating because one or more family members has symptoms or where an individual has been advised to shield - unless it is to remedy a direct risk to the safety of the household.</p> <p>The engineer only to enter the house.</p> <p>Communicate with households prior to any visit to discuss how the work will be carried out to minimise risk for all parties.</p> <p>Ask that households leave all internal doors open to minimise contact with door handles.</p> <p>Take extra care to maintaining social distance as far as possible, ask the occupant of the house to wait in another room.</p>	Low

			<p>Clean regularly touched objects and surfaces using your regular cleaning products to reduce the risk of passing the infection on to other people.</p> <p>Wash your hands more often than usual for 20 seconds using soap and hot water, particularly after coughing, sneezing and blowing your nose.</p> <p>Reduce the spread of germs when you cough or sneeze by covering your mouth and nose with a tissue, or your sleeve (not your hands) if you don't have a tissue and throw the tissue in a bin immediately, then wash your hands.</p> <p>Try to minimise travel through the house with tools etc.</p> <p>Do not ask clients to sign the job card on your phone, print name and position.</p>	
Working from the office	Workforce	High	<p>All offices are closed.</p> <p>All office based staff have been set up to work from home.</p>	Low